

03- R-0371

A RESOLUTION

BY TRANSPORTATION COMMITTEE

A RESOLUTION INCREASING THE COMPENSATION LIMIT FOR INTERNATIONAL AVIATION CONSULTANTS, L.L.C. UNDER CONTRACT FC-7068-99, PROGRAM MANAGEMENT SERVICES FOR THE HARTSFIELD DEVELOPMENT PROGRAM DURING THE FOURTH YEAR OF THE TERM FROM FEBRUARY 1, 2003 THROUGH JANUARY 31, 2004, PURSUANT TO THE TERMS AND CONDITIONS OF THE CONTRACT, IN AN ADDITIONAL AMOUNT NOT TO EXCEED \$19,119,345.00 TO BE CHARGED TO AND PAID FROM FUND ACCOUNT CENTER NUMBER NO. 2H21 524001 R21E1040 9999; AND FOR OTHER PURPOSES.

WHEREAS, the City has heretofore entered into Contract FC-7068-99 with International Aviation Consultants, L.L.C. (IAC/Consultant) for Program Management Services for the Hartsfield Development Program, "Focus on the Future," pursuant to authorizing Resolution No. 99-R-1805, adopted December 6, 1999, and approved by the Mayor December 15, for a term commencing on the date of execution of the Contract on February 1, 2000; and

WHEREAS, the Contract provides that the compensation limits shall be established annually by the Aviation General Manager upon approval of the City Council; and

WHEREAS, it is now necessary to establish the compensation limit for the fourth year of the Contract term, as herein set forth.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the compensation limit for the fourth year of the Term of said Contract FC-7068-99, in accordance with the applicable provisions thereof, is established in an amount not to exceed \$19,119,345.00; as established in the 2003 Capital Plan, to be charged to and paid from Fund Account Center No. 2H21 524001 R21E10409999.

BE IT FINALLY RESOLVED, that the Chief Financial Officer be and hereby is directed to pay all invoices from IAC/Consultant upon receipt of requisitions therefore from the Aviation General Manager.

SCOPE OF WORK

Issuance of 2003 Work Authorization Requests (WAR) for International Aviation Consultants, LLC. (IAC), the Department of Aviation's Program Management Services consultant, under contract FC-7068-99, in the amount of \$19,119,345 for the period of February 1, 2003 thru January 31, 2004.

Hartsfield Development Program (HDP) is the name given to the \$5.4 billion major development program for Hartsfield Atlanta International Airport (HAIA). HDP is divided into various elements and spread on a timeline already started and reaching into 2010. These major construction elements are:

- ▼ The Fifth Runway
- ▼ EIT (East International Terminal)
- ▼ CONRAC (consolidated rental car facility)
- ▼ CPTC (modifications to existing terminal and airfield)
- ▼ South Terminal

Top-notch teams of planners, engineers, architects and construction professionals have been assembled to manage and oversee the many elements of the development program, with overall program management being the responsibility of IAC.

IAC's role at HAIA is to provide program management, project management, schedule and monitor the planning, design, and construction phases as requested and approved by the General Manager. Additionally, IAC will provide advisory services to the DOA's Executive Staff. Advisory services include monitoring all Program elements, as approved by the General Manager, and advising the General Manager and his team of project issues and project status as required to ensure the timely completion of the Program's objectives.

The 2003 Program Management Summary, including the budget breakdown is as follows:

Program and Contract Management	\$ 6,007,189
Program Controls	\$ 4,384,521
Project Management	\$ 3,901,944
Other Services	\$ 1,182,166
Design Coordination / Management	\$ 2,800,527
Other Direct Costs	\$ 842,998

TOTAL FY2003 Budget

\$ 19,119,345

As outlined in the DOA's 2003 Budget Summary Initiatives, this requested program management budget focuses on accomplishing the projects objectives listed below:

Program and Contract Administration

IAC shall complete development, implementation, and maintain appropriate administrative and technical control procedures including, but not limited to:

- Data management – develop and maintain an information system, budget, schedule control, performance management and resource distribution data
- Budget – review budget and prepare an annual and long-term budget
- Invoicing – review and process invoices submitted by other consultants and sub-consultants
- Compliance – assure Program complies with all federal, state and local regulations
- Document Control – identify and maintain proper documentation
- MBE/WBE participation – develop strategies for meeting this objective.
- Communication – facilitate effective communication and teamwork

Program Controls

- Document Control - IAC will manage a document tracking and control system for all drawings, submittals, contract documents, operating manuals and correspondence, and shall maintain a resource library of relevant information on the various Program elements. This library will be used to support administrative review, historical reference, audit, and possible legal actions by facilitating the storage and timely retrieval of this documentation.
- Computer Networks/Communications Systems – provide support to the existing Enterprise Program Management System and other systems control systems as required.
- Program Reviews and Reporting – schedule regular status meetings and assist and advise the General Manager in conducting such meetings.
- Third Party Coordination – Coordinate the efforts and elements of the Program with airlines, state and federal agencies, other Airport tenants and Airport operations personnel, as required.
- Program Implementation – assist the Bureau of Purchasing and Real Estate in the development of RFI/RFQ/RFP and contract documents, contract packaging, proposal solicitations, and negotiate for professional, technical and advisory service firms.

Program Development and Program Management

- Integrated program – IAC shall prepare a detailed scope of work for all HDP activities to include a detailed phasing plan to address the interactions of City and IAC design/construction activities and components.

IAC is a Joint Venture consisting of five firms, each with specific expertise and knowledge of HAlA. Turner Associates, Architects and Planners, Inc., Rosser International, Inc., and H.J. Russell & Company are local firms with 25 years of continuous involvement at HAlA. URS, and Parsons Infrastructure & Technology Group, Inc. have major aviation program management experience and world-class management information systems.

IAC was formed in 1999, after a successful competitive bidding process, for the exclusive purpose of providing Program Management and advisory services to the City of Atlanta for the William B. Hartsfield Atlanta International Airport.

The HDP Program is complex, with many interdependent elements. Coordinating and implementing these many elements will require the skills that these firms bring to the DOA, which include program management expertise, airport/airlines operations experience, landside and airside planning capabilities, information management, and minority participation program implementation.

The contract between IAC and the City was entered into on February 1, 2000 for a period of five years with provisions for extensions of two additional five-year periods. The Department of Aviation recommended and received City Council approval via resolution no. 01-R-0432, adopted December 6, 1999, and approved by the Mayor on December 15, 1999.

IAC received Council approval for the following:

February 1, 2000 -	\$15,000,000.00
February 1, 2001 thru January 31, 2002 -	\$25,000,000.00
February 1, 2002 thru January 31, 2003-	\$19,300,000.00
Total:	\$59,300,000.00

The Department of Aviation recommended approval for fourth year:

February 1, 2003 thru January 31, 2004 -	\$19,119,345.00
February 2000 - 2003	Grand Total: \$78,725,682.00

TRANSMITTAL FORM FOR LEGISLATION

To Mayor's Office: Greg Pridgeon

General Manager's Signature: [Signature]

From: Originating Dept. Aviation

Committees of Purview: TC

Committee Meeting Dates: 02/26/03

Contact: Anita Williams 404-530-6600

Committee Deadline: 02/14/03

Council Meeting: 03/03/03

[Signature] / Adam L. Smith
JW 8
2-11-03

CAPTION:

A RESOLUTION INCREASING THE COMPENSATION LIMIT FOR INTERNATIONAL AVIATION CONSULTANTS, L.L.C. UNDER CONTRACT FC-7068-99, PROGRAM MANAGEMENT SERVICES FOR THE HARTSFIELD DEVELOPMENT PROGRAM DURING THE FOURTH YEAR OF THE TERM FROM FEBRUARY 1, 2003 THROUGH JANUARY 31, 2004, PURSUANT TO THE TERMS AND CONDITIONS OF THE CONTRACT, IN AN ADDITIONAL AMOUNT NOT TO EXCEED \$19,119,345.00 TO BE CHARGED TO AND PAID FROM FUND ACCOUNT CENTER NUMBER NO. 2H21 524001 R21E1040 9999; AND FOR OTHER PURPOSES.

BACKGROUND/DISCUSSION:

This paper will establish the compensation limits for International Aviation Consultants, L.L.C. for consultant services to the Department of Aviation during the fourth year of the contract term. This action is required by the Compensation provision of the Contract, which stipulates that compensation for the subsequent years following the first year of the Term shall be established by the Aviation General Manager upon approval of the City of Atlanta City Council.

FINANCIAL IMPACT: \$19,119,345.00

SOURCE: Airport R&E Fund

Mayor's Staff Only:

Received by Mayor's Office: _____ Reviewed: _____
(date) (initials) (date)

Submitted to Council: _____
(date)

Action by Committee: _____ Approved _____ Adversed _____ Held
_____ Amended _____ Substitute _____ Referred _____ Other